

**CI-PREMIER PTE LTD  
44<sup>th</sup> OWICS AND IFHS  
29 – 30 AUGUST 2019  
GOODWOOD PARK HOTEL**

**HOTEL RESERVATION FORM**

Attention to: Ms Gina Tan, Goodwood Park Hotel  
Tel No: (65) 6730 1811 / 1844. Fax No: 6738 5034  
Email : rmresv@goodwoodparkhotel.com



**PARTICIPANT INFORMATION (Please print clearly in block letters)**

Full Name : Dr / Mr / Ms					
No. of Room(s) required :	<input type="checkbox"/> Non-Smoking	<input type="checkbox"/> Smoking	Bed Type :	<input type="checkbox"/> King	<input type="checkbox"/> Twin
No. of person(s) :			Fax :		
Address :			Email:		
City/Postcode :			Country :		
Arrival Date :	Flight No. :			Time :	
Departure Date :	Flight No. :			Time :	
Credit Card Details:	<input type="checkbox"/> AMEX		<input type="checkbox"/> VISA		<input type="checkbox"/> MASTERCARD
			<input type="checkbox"/> DINERS CLUB		<input type="checkbox"/> JCB
Card Number :					
Expiry Date :			Signature :		

Please check the box accordingly:-

- \$S\$290.00 Deluxe Single Room** (Inclusive of 1 breakfast and complimentary internet access)
- \$S\$315.00 Deluxe Twin Room** (Inclusive of 2 breakfasts and complimentary internet access)

Note: Buffet breakfast will be served at Coffee Lounge (0600-1030hrs)

- Room rates quoted are in Singapore Dollars per room per night subject to 10% service charge and 7% goods and services tax
- Check in time is after 2pm and check out time is 12noon
- For early arrival before 2pm, it is recommended to pre-book the room one day in advance with a full day charge
- Rooms are subject to availability at point of reservation based on the available room types and the applicable rates at the discretion of the hotel

**RESERVATION POLICY:**

- a) All reservations must be made with this official Hotel Reservation Form.
- b) Credit card and flight details are required to guarantee reservation. Please note that without such details, we are unable to process your room booking.
- c) No-Show Policy: Total room charge is applicable in the event of no-show on the day of arrival. Space for the subsequent nights will be released.
- d) Cancellation Policy:
  - Within 14 days prior to arrival - One (1) night room charge applicable
  - Within 7 days prior to arrival - 50% of the total room revenue for each room cancelled
  - Within 3 days prior to arrival - Total room revenue for each room cancelled

**VISA APPLICATIONS:** Please refer to the Singapore Embassy in your country/travel agent for Visa Application Procedures.

Room reservation confirmed by: \_\_\_\_\_ (name) \_\_\_\_\_ (confirmation no.) on \_\_\_\_\_ (Date)

Please email or fax reservation form **directly to the hotel by 12 August 2019.**